



Brighton & Hove  
City Council

# Policy, Resources & Growth Committee

Title:	<b>Policy, Resources &amp; Growth Committee</b>
Date:	<b>13 July 2017</b>
Time:	<b>4.00pm</b>
Venue	<b>Council Chamber, Hove Town Hall, Norton Road, Hove, BN3 4AH</b>
Members:	<b>Councillors:</b> Morgan (Chair), Hamilton (Deputy Chair), Janio (Opposition Spokesperson), Mac Cafferty (Group Spokesperson), Bell, Mitchell, Peltzer Dunn, Sykes, Wealls and Yates
Contact:	<b>John Peel</b> Democratic Services Officer 01273 291058 john.peel@brighton-hove.gov.uk

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# Democratic Services: Policy, Resources & Growth Committee

<b>Monitoring Officer</b>	<b>Councillor Morgan</b> Chair	<b>Chief Executive</b>	<b>Democratic Services Officer</b>
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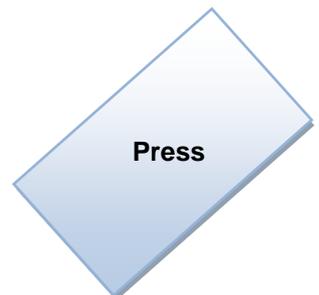
<b>Exec. Director Finance &amp; Resources</b>
<b>Exec. Director Economy, Environment &amp; Culture</b>
<b>Exec. Director Neighbourhoods, Communities &amp; Housing</b>
<b>Exec. Director Families, Children &amp; Learning</b>
<b>Exec. Director Adult Care &amp; Health</b>

<b>Councillor Hamilton</b> Deputy Chair
<b>Councillor Mitchell</b>
<b>Councillor Yates</b>

<b>Councillor Peltzer Dunn</b>
<b>Councillor Wealls</b>
<b>Councillor Bell</b>
<b>Councillor Janio</b> Opposition Spokesperson
<b>Councillor Mac Cafferty</b> Group Spokesperson
<b>Councillor Sykes</b>



<b>Public Speaker</b>	<b>Councillor Speaking</b>
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**Public Seating**



**Public Seating**



## AGENDA

### PROCEDURAL MATTERS

#### 1 PROCEDURAL BUSINESS

(a) **Declaration of Substitutes:** Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.

(b) **Declarations of Interest:**

- (a) Disclosable pecuniary interests;
- (b) Any other interests required to be registered under the local code;
- (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members should seek advice from the committee lawyer or administrator preferably before the meeting.

(c) **Exclusion of Press and Public:** To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

**NOTE:** *Any item appearing in Part Two of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.*

*A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.*

#### 2 MINUTES

1 - 12

To consider the minutes of the meeting held on 4 May 2017 (copy attached).

Contact Officer: Mark Wall

Tel: 01273 291006

## POLICY, RESOURCES & GROWTH COMMITTEE

### 3 CHAIR'S COMMUNICATIONS

### 4 POLICY, RESOURCES & GROWTH URGENCY SUB-COMMITTEE 13 - 14

To note the outcome of the decision taken by the Urgency Sub-Committee held on 27 April 2017

### 5 CALL OVER

- (a) Items 8 – 28 will be read out at the meeting and Members invited to reserve the items for consideration.
- (b) Those items not reserved will be taken as having been received and the reports' recommendations agreed.

### 6 PUBLIC INVOLVEMENT

To consider the following matters raised by members of the public:

- (a) **Petitions:** to receive any petitions presented by members of the public to the full Council or as notified for presentation at the meeting by the due of (10 days);
- (b) **Written Questions:** to receive any questions submitted by the due date of 12 noon on the 6 July 2017;
- (c) **Deputations:** to receive any deputations submitted by the due date of 12 noon on the 6 July 2017.

### 7 MEMBER INVOLVEMENT

To consider the following matters raised by councillors:

- (a) **Petitions:** to receive any petitions submitted to the full Council or at the meeting itself;
- (b) **Written Questions:** to consider any written questions;
- (c) **Letters:** to consider any letters;
- (d) **Notices of Motion:** to consider any Notices of Motion referred from Council or submitted directly to the Committee.

## FINANCIAL MATTERS

### 8 TREASURY MANAGEMENT POLICY STATEMENT 2016/17 – END OF YEAR REVIEW 15 - 28

Report of the Executive Director, Finance & Resources

Contact Officer: James Hengeveld

Tel: 01273 291242

Ward Affected: All Wards

## **POLICY, RESOURCES & GROWTH COMMITTEE**

### **9 REVENUE & CAPITAL BUDGET PLANNING AND RESOURCES UPDATE 2018/19 To Follow**

Report of the Executive Director, Finance & Resources

*Contact Officer:* Heather Bentley

*Tel:* 01273 291244

*Ward Affected:* All Wards

### **10 TARGETED BUDGET MANAGEMENT (TBM) 2017/18: MONTH 2 To Follow**

Report of the Executive Director, Finance & Resources

*Contact Officer:* Jeff Coates

*Tel:* 01273 292364

*Ward Affected:* All Wards

## **STRATEGIC & POLICY MATTERS**

### **11 HEALTH & SOCIAL CARE INTEGRATION 29 - 38**

Report of the Executive Director, Health & Adult Social Care

*Contact Officer:* Richard Fullagar

*Tel:* 01273 293846

*Ward Affected:* All Wards

### **12 ANNUAL PROGRESS UPDATE CORPORATE KEY PERFORMANCE INDICATORS 2016-17 39 - 136**

Report of the Chief Executive

*Contact Officer:* Rima Desai

*Tel:* 01273 291268

*Ward Affected:* All Wards

### **13 KEY PERFORMANCE INDICATORS TARGET SETTING 2017-18 137 - 152**

Report of the Chief Executive

*Contact Officer:* Rima Desai

*Tel:* 01273 291268

*Ward Affected:* All Wards

### **14 PROGRESS REPORT ON THE WORKFORCE EQUALITIES ACTION PLAN 153 - 162**

Report of the Executive Director, Finance & Resources

*Contact Officer:* Liz Boswell

*Tel:* 01273 291307

*Ward Affected:* All Wards

### **15 POLICY REVIEW PANEL OUTCOMES - URBAN & RURAL ESTATE 163 - 200**

Report of the Executive Director, Economy, Environment & Culture

*Contact Officer:* Angela Dymott

*Tel:* 01273 291450

*Ward Affected:* All Wards

## POLICY, RESOURCES & GROWTH COMMITTEE

### REGENERATION & PROPERTY MATTERS

**16 NEW HOMES FOR NEIGHBOURHOODS MODULAR PILOT - Y:CUBE PROPOSAL 201 - 228**

Extract from the proceedings of the Housing & New Homes Committee meeting held on the 14th June, 2017; together with a report of the Executive Director for Economy, Environment & Culture

*Contact Officer: Carol Jenkins Tel: 01273 293832*  
*Ward Affected: Moulsecoomb & Bevendean*

**17 NEW HOMES FOR NEIGHBOURHOODS – SCHEME AND APPROPRIATION APPROVAL - LYNCHET CLOSE 229 - 256**

Extract from the proceedings of the Housing & New Homes Committee meeting held on the 28th June, 2017; together with a report of the Executive Director, Economy, Environment & Culture

*Contact Officer: Carol Jenkins Tel: 01273 293832*  
*Ward Affected: Hollingdean & Stanmer*

**18 PROPOSAL FOR A NEW GP SURGERY AT 62/63 OLD STEINE AND 3 PALACE PLACE 257 - 264**

Report of the Executive Director, Finance & Resources

*Contact Officer: Robert Crossan Tel: 01273 291442*  
*Ward Affected: Queen's Park; St Peter's & North Laine*

**19 39-41 WHITEHAWK WAY 265 - 274**

Joint report of the Executive Director for Economy, Environment & Culture and the Executive Director for Families, Children & Learning

*Contact Officer: Jessica Hamilton Tel: 01273 291461*  
*Ward Affected: East Brighton*

**20 DISPOSAL OF FLAT 2 ST JAMES MANSIONS, BRIGHTON 275 - 280**

Report of the Executive Director, Economy, Environment & Culture

*Contact Officer: Jessica Hamilton Tel: 01273 291461*  
*Ward Affected: Queen's Park*

**21 COURT FARM SURRENDER 281 - 290**

Report of the Executive Director, Economy, Environment & Culture

*Contact Officer: Jessica Hamilton Tel: 01273 291461*  
*Ward Affected: Woodingdean*

## **POLICY, RESOURCES & GROWTH COMMITTEE**

### **22 BARTHOLOMEW SQUARE, MOSHIMO LEASE ALTERATION AND SKYLIGHT DEVELOPMENT PROPOSAL 291 - 310**

Report of the Executive Director, Economy, Environment & Culture

*Contact Officer:* Robert Crossan

*Tel:* 01273 291442

*Ward Affected:* Regency

#### **CONTRACTUAL MATTERS**

### **23 HOUSING MANAGEMENT SYSTEM PROCUREMENT 311 - 322**

Extract from the Housing & New Homes Committee meeting held on the 14<sup>th</sup> June, 2017; together with a report of the Executive Director for Neighbourhoods, Communities & Housing (copy attached).

*Contact Officer:* Diane Hughes

*Tel:* 01273 293841

*Ward Affected:* All Wards

### **24 PROCUREMENT OF A NEW CONTRACT TO SERVICE AND INSTALL WARDEN CALL SYSTEMS IN SENIORS HOUSING 323 - 330**

Extract from the Housing & New Homes Committee meeting held on the 14<sup>th</sup> June, 2017; together with a report of the Executive Director for Neighbourhoods, Communities & Housing (copy attached).

*Contact Officer:* Christopher Barber

*Tel:* 01273 293216

*Ward Affected:* All Wards

### **25 PROCUREMENT OF THE COUNCIL'S COMMERCIAL PORTFOLIO'S ESTATE MANAGEMENT CONSULTANCY CONTRACT 331 - 338**

Report of the Executive Director, Economy, Environment & Culture

*Contact Officer:* Angela Dymott

*Tel:* 01273 291450

*Ward Affected:* All Wards

### **26 GRANT OF NEW LEASES SHOREHAM AIRPORT 339 - 346**

Report of the Executive Director, Economy, Environment & Culture

*Contact Officer:* Robert Crossan

*Tel:* 01273 291442

*Ward Affected:* All Wards

#### **GENERAL MATTERS**

### **27 ORBIS JOINT COMMITTEE 347 - 354**

Report of the Executive Lead, Strategy, Governance & Law

*Contact Officer:* Elizabeth Culbert

*Tel:* 01273 291515

*Ward Affected:* All Wards

## POLICY, RESOURCES & GROWTH COMMITTEE

### 28 ITEMS REFERRED FOR COUNCIL

To consider items to be submitted to the 20 July 2017 Council meeting for information.

*In accordance with Procedure Rule 24.3a, the Committee may determine that any item is to be included in its report to Council. In addition, each Group may specify one further item to be included by notifying the Chief Executive no later than 10.00am on [Insert Date] 2013 (the eighth working day before the Council meeting to which the report is to be made), or if the Committee meeting takes place after this deadline, immediately at the conclusion of the Committee meeting.*

### PART TWO

#### REGENERATION & PROPERTY MATTERS

### 29 NEW HOMES FOR NEIGHBOURHOODS – SCHEME AND APPROPRIATION APPROVAL - LYNCHET CLOSE- EXEMPT CATEGORY 3 355 - 362

Report of the Executive Director for Economy, Environment & Culture (circulated to Members only).

Contact Officer: Carol Jenkins Tel: 01273 293832  
Ward Affected: Hollingdean & Stanmer

### 30 COURT FARM SURRENDER - EXEMPT CATEGORY 3 363 - 366

Report of the Executive Director for Economy, Environment & Culture (circulated to Members only).

Contact Officer: Jessica Hamilton Tel: 01273 291461  
Ward Affected: Woodingdean

### 31 BARTHOLOMEW SQUARE, MOSHIMO LEASE ALTERATION AND SKYLIGHT DEVELOPMENT PROPOSAL- EXEMPT CATEGORY 3 367 - 370

Report of the Executive Director for Economy, Environment & Culture (circulated to Members only).

Contact Officer: Robert Crossan Tel: 01273 291442  
Ward Affected: Regency

### 32 GRANT OF NEW LEASES AT SHOREHAM AIRPORT - EXEMPT CATEGORY 3 371 - 372

Report of the Executive Director for Economy, Environment & Culture (circulated to Members only).

Contact Officer: Robert Crossan Tel: 01273 291442  
Ward Affected: All Wards

## **POLICY, RESOURCES & GROWTH COMMITTEE**

### **CONTRACTUAL MATTERS**

- 33 SUPPORTED BUS NETWORK - CONTRACTS 2017-21- EXEMPT CATEGORY 3 **To Follow****

*Contact Officer: Emma Sheridan*  
*Ward Affected: All Wards*

*Tel: 01273 293862*

### **PROCEDURAL MATTERS**

- 34 PART TWO MINUTES **373 - 374****

To consider the part two minutes of the meeting held on 4 May 2017 (copy circulated to Members only).

*Contact Officer: Mark Wall*

*Tel: 01273 291006*

- 35 POLICY, RESOURCES & GROWTH URGENCY SUB-COMMITTEE- EXEMPT CATEGORY 3 **375 - 376****

To note the outcome of the decision taken by the Urgency Sub-Committee taken on 30 June 2017 (copy circulated to Members only)

- 36 PART TWO PROCEEDINGS**

To consider whether the items listed in Part Two of the agenda and decisions thereon should remain exempt from disclosure to the press and public.

## POLICY, RESOURCES & GROWTH COMMITTEE

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions and deputations to committees and details of how questions and deputations can be raised can be found on the website and/or on agendas for the meetings.

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For further details and general enquiries about this meeting contact John Peel, (01273 291058, email [john.peel@brighton-hove.gov.uk](mailto:john.peel@brighton-hove.gov.uk)) or email [democratic.services@brighton-hove.gov.uk](mailto:democratic.services@brighton-hove.gov.uk)

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Date of Publication - Wednesday, 5 July 2017